



Norco College Classified Senate Minutes

Date 3/9/2021

Time: 3:30 PM

Via Zoom

Senate Representatives Present: Ruth Leal (Chair), Patricia Gill, Patti Brusca, Azadeh Iglesias, Gilbert DeLeon, Ruth Jones-Santos, Suzie Schepler, Daren Koch

Senate Representatives Absent: Chris Poole, Caitlin Welch, Leona Crawford (Secretary)

Senate Members: None

Guests: None

- I. Call to Order - The meeting was called to order at 3:30 pm.
- II. Approval of the February 9, 2021 minutes
 - a. Patricia Gill motioned/Patti Brusca seconded. Motion passed.
- III. Senate Business
 - a. Meetings (Regular & Governance): Discussion on two one-hour meetings vs one two-hour meeting. First meeting handling Senate business and second meeting for governance and recommendations on decision items. Second and 4th Tuesdays of the month from 3:30pm – 4:30pm. All agreed and the information will be posted on the Senate website.
 - b. Committee Vacancies and Assignments: Kimberly Thomas was appointed as ISPC Advisor and Daren Koch was appointed as the Classified Professional Liaison to the Academic Senate. He attended his first meeting and gave a report. During this spring, the Senate will need to look at membership for the committees and councils including the two new councils, Academic Council and Institutional Effectiveness & Governance Council (IEGC).
 - c. Classified Professional Terminology Resolution: The representatives reviewed and discussed the resolution. With the terminology being accepted as part of NC vocabulary and codified in the Strategic Planning & Governance Manual (SPGM), classified professionals across the district need to get it adopted. We should encourage our entire chapter to adopt this terminology. The Senate discussed it and asked our CSEA reps to take it forward to the Chapter. Everyone agreed that the resolution looked good as is. Suzie Schepler motioned/Patti Brusca seconded. Motion passed.
 - d. Classified Pros SPGM Recommendations Report: Ruth Leal and Daren Koch gave a report on the recommendations in the SPGM and that 99% were discussed, approved, collaborated upon, or accepted. Ruth Leal and Azadeh Iglesias gave an update on the outstanding issue about how to reference the Classified Senate in the document. The classified representatives agreed to not reference the Classified Senate by its official name outside of the CSEA section, but noted that there is mentions of the Classified Professional Development Committee, which is a standing committee of the Classified Senate. Inside the CSEA section, classified representatives recommend referencing the Classified Senate by the name “CSEA’s Classified Senate” to help

STATEMENT OF PURPOSE

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reassure college administration that the Classified Senate is part of the organization of CSEA as it's governance entity. To give it a generic name such as "CSEA subcommittee" would be confusing and inaccurate, as it is not a subcommittee of CSEA, because there is not such entity in CSEA. CSEA's leadership along with the Chair of the Classified Senate proposed to add additional language to the end of the qualifying language sentence that was proposed by the college president as an asterisk to the two mentions of "CSEA's Classified Senate." The college president agreed to the proposed qualifying language with asterisks and does not agree to adding the language classified proposed. Due to the short timeframe, at the ISPC meeting last week, classified representatives and CSEA NC Vice President Iglesias stated that at this time we will agree to the language if there were not additional changes by CSEA leadership. CSEA President Elena Santa Cruz has stated she will support the position of the Senate. Members discussed this and felt that though it was unfair, that it was progress and the representatives would continue to push for fairness and inclusivity. Ruth with work with Azadeh and anyone else who is interested to draft the verbiage we will use to let ISPC know that we accept this for now. Motioned to leave as is.

- e. Definition for "Participatory Effectively": At ISPC, the classified representatives placed this item as a future agenda item therefore we will be working on outlining what it means to participate effectively. This group should work on a proposal. It needs to be clear on guiding principles and some clear examples of how classified can expect to be able to participate effectively in shared governance, strategic planning, and decision-making.

IV. Senate Subcommittees

a. Update –

- i. Classified Professional of the Year – A faculty suggested that it would be good if faculty could nominate a CPRO. Patti will take it to the committee and bring back feedback for next year's process since this year's nominations are already in progress. The nomination deadline was extended to March 19. It was also suggested that potentially the classified professional of the year could be invited to participate in the procession of commencement (voluntarily, not required or paid time). A suggestion was made to ask the college president about potentially providing a reserved parking spot on campus for the CP of the Year.
- ii. Communications – No report.
- iii. Shared Governance – No report.
- iv. Social Activities – No report.
- v. Classified Professional Development – No report.

V. Committee Reports (Written)

- a. Academic Senate Liaison – Daren Koch. At the March 1 meeting, Academic Senate President reported that the presidents of the Academic Senates at each college, CTA leadership, and the Chancellor met and agreed to plan for a full fall schedule of face-to-face classes and that the announcement was imminent. Daren reported to the Senate about the adoption of the terminology "classified professionals" and shared some abbreviations to use. He also reported about nominations for the Classified Professional of the Year.
- b. ISPC – Leona Crawford. No report.
- c. SSPC – Patti Brusca. No report.
- d. BFPC – Vacant

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- e. Diversity – Patricia Gill. No report.
 - f. Safety – Chris Poole. No report.
 - g. Grants – Caitlin Welch. No report.
 - h. Technology – Suzie Schepler. No report.
 - i. Marketing Committee – Ruth Leal. No report.
 - j. Guided Pathways – Gilbert DeLeon. No report.
- VI. CSEA Report –Azadeh Iglesias/Ruth Jones. No report.
- VII. Open Forum
- VIII. Adjourned at 4:30pm

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