



## Code of Ethics

### **Ethics Statement**

The purpose of this Code is to establish ethical standards of personal and professional conduct for classified professionals as representatives on college committees and members of the Norco College Classified Senate that promote the highest level of public confidence and integrity in support for the advancement of the Norco College Community. As a representative I have a duty to perform a vital service on behalf of all Norco College classified personnel. I have an obligation to fulfill my duties to the best of my ability and to become a capable and successful representative. I am willing to devote and efficiently manage my time and energy to attend Senate/committee meetings and to participate in the discussion of issues and identification of solutions in the shared governance process of Norco College.

### **Classified Representative Commitments:**

- To recognize that my appointment is a position of trust and not a special entitlement, privilege, or benefit for myself.
- To accept and uphold the decision of the Norco College Classified Senate, its Constitution, By-laws and policies and procedures.
- To accept the legal and ethical commitments and responsibilities of the Norco College Classified Senate to the college staff and the students we serve.
- To uphold fair and equitable treatment of all employees and apportionment of institutional resources.
- To maintain productive associations that enable the Classified Senate to pursue its objectives by means consistent with the interest of the students, classified professionals, faculty and administrators.
- To dedicate myself to the highest ideals of honor and integrity in all public and personal conduct: to maintain integrity, to disclose conflicts of interest, personal relationships or other affiliations that may influence my decisions, and if necessary, to abstain from the discussion and vote.
- To base decisions upon all available acts in each situation, vote my honest conviction in every case and to uphold the majority decision of the Senate.
- To welcome collaboration and encourage participation and freedom of expression of all members from the Norco College community.
- To propose change through constructive channels with due consideration for the opinions of others and their right to dissent.

### **STATEMENT OF PURPOSE**

The Norco College Classified Senate is the collective voice of classified professionals that provides recommendations in the college's strategic planning process and actively contributes to the integrity, growth, and success of the college.

- To demonstrate respect for the diversity of the Norco College community and the value such diversity brings to the advancement of the college. This Code of Ethics for members of the Norco College Classified Senate and the appointed committee representatives is intended to represent and promote the highest standards of personal conduct and professional standards among its members. By accepting the appointment, a representative espouses this code thereby assuring public confidence in the integrity and service of the Classified Senate.

*Updated and approved October 6, 2020.*

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