



## Norco College Classified Senate Minutes

Date 10/6/2020

Time: 3:30 PM

Via Zoom

Senate Representatives Present: Ruth Leal (Chair), Patricia Gill, Suzie Schepler, Chris Poole, Azadeh Iglesias, Caitlyn Welch, Leona Crawford (Secretary)

Senate Representatives Absent: Andy Aldasoro, Gilbert DeLeon, Patti Brusca

Senate Members: None

Guests: None

- I. Call to Order - The meeting was called to order at 3:30 pm. The Senate recognized and thanked Arezoo Marashi for her serving as the ISPC Representative to the Classified Senate. Arezoo transferred to MVC as of October 1<sup>st</sup>.
- II. Approval of the September 1, 2020
  - a. Tabled. Secretary Leona Crawford did not provide the minutes.
- III. Senate Business
  - a. Ethics Policy. Second read. Azadeh Iglesias motioned/Patricia Gill seconded. Approved unanimously.
  - b. Committee Assignments:
    - Guided Pathways Equity Project teams list provided by Gilbert DeLeon, Guided Pathways Liaison, and approved by consensus via e-vote. See attached recommendation.
    - Monic Green notified of Committee Appointment Process. She confirmed it with CSEA Chapter President Elena Santa Cruz. Classified Senate handles shared governance matters per MOU with CSEA. Azadeh will follow-up with Elena to see if possible to share email from CSEA/NC President about Committee Appointment Process.
    - Classified Professional Development Plan: Ruth and Azadeh provided an update on meetings with a workgroup that are discussing a potential professional development structure to collaborate on equity and Guided Pathways workshops; the Classified Senate is not bound by any college governance charters. The Classified Professional Development Committee plan for fall is to continue to provide one workshop per month and one Guided Pathways "Get to Know You" series. The committee is working with our counterparts at MVC and RCC to ensure that we have a baseline number of hours for classified professional development and funding to share with the college president.
    - Library and Learning Resources Advisory Committee LRC Workgroup: Recommendation of the following slate to be appointed to the LRC Workgroup - Daren Koch, Sidney

### STATEMENT OF PURPOSE

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Minter, Jasmine Paz, and Marianne Stefanous. Unanimous consent to recommend appointment of the slate.

- c. ISPC Advisor: Suzie has been moved to an appointed member of ISPC per the recommendation of the Senate. An additional non-voting classified professional advisor is need through the end of fall.
- d. Strategic Planning and Governance Manual Draft: The classified professionals will make a presentation to ISPC on October 7<sup>th</sup> and 21<sup>st</sup> to provide feedback from the Shared Governance Forums over the summer. A summary of the feedback has been gathered into a presentation. Invitation to all representatives to attend for support. Discussion about concern on exclusive language and process development in college governance manual as well as the classified role in college governance.

IV. Senate Subcommittees

- a. Update –
  - i. Classified Professional of the Year – Patti Brusca
  - ii. Communications – Ruth Leal
  - iii. Shared Governance - Suzie will be sending out an email to all of the college committee tri-chairs to see if there are any additional vacancies. The BFPC representative still needs to be filled.
  - iv. Social Activities – Patricia Gill
  - v. Classified Professional Development – Ruth Leal. Report provided above.

V. Committee Reports (Written)

- a. Accreditation – Leona Crawford. No report.
- b. ISPC – Arezoo Marashi. No report
- c. SSPC – Patti Brusca. No report
- d. BFPC – Vacant.
- e. Diversity – Patricia Gill. No report
- f. Safety – Chris Poole. No report
- g. Grants – Caitlin Welch. No report
- h. Technology – Suzie Schepler. No report
- i. Marketing Committee – Ruth Leal. No report
- j. Guided Pathways – Gilbert DeLeon. No report

VI. CSEA Report – Andy Aldasoro/Azadeh Iglesias. No report

VII. Open Forum

VIII. Adjourned at 4:20pm

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