



NOTICE OF SPECIAL ELECTION

Classified Professionals,

The Classified Senate, a consortium of classified professionals, is structured to align with its function and practices as a democratic body of representatives. Each Representative is a staff representative on a shared governance body. The Senate does not function in a hierarchy therefore two Representatives are tasked with the additional job duties of facilitation.

At recent meetings, the Senate decided to hold a special election to identify and determine the two Representatives who will hold the facilitating positions of Chair and Secretary. The Chair facilitates the Senate meetings and drafts the agenda. The Secretary facilitates the minutes and documents for the Senate. These tasks are in addition to their duties as Representatives.

The Election Committee, appointed from the membership-at-large per the Constitution & Bylaws under Article VIII-Elections, hereby provides this notice to all classified professionals of the special election and nomination process with the form attached.

All nomination forms must be submitted to the Elections Committee at the Library by 8pm on February 19th. All Norco College classified professionals are members of the Senate and may nominate one of the Senate Representatives for these facilitating roles.

Election Timeline:

- February 6, 2019 – Nomination period begins.
- February 19, 2019 – Nomination period ends.
- March 1, 2019 – Voting begins.
- March 11, 2019 – Voting ends.
- March 13, 2019 – Election results ratified.

If you have any questions, you may contact any member of the Elections Committee.

Sincerely,

The Election Committee of the Classified Senate

Chair Chris Poole

Members – Alice Montemayor, Miguel Castro, Sal Herrera