

NORCO COLLEGE
CCLASSIFIED
SENATE

Nominations Form

Nominations due by 8pm on February 19, 2019 to the Library Circulation Desk, Classified Senate Election Committee.

Please write-in your nominee from the following list of eligible Classified Senate Representatives (listed below).

Nicole Brown
Patti Brusca
Leona Crawford
Bernice Delgado

Lilia Garcia
Patricia Gill
Misty Griffin
Daren Koch

Pam Kollar
Ruth Leal
Chris Poole
Caitlin Welch

Nomination for Chair

Name:

Nomination for Secretary

Name:

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From Norco College Classified Senate Bylaws, *ratified June 20, 2013*:

ARTICLE II ORGANIZATION

Section I. Senate Facilitators are elected from the Representatives, excluding CSEA representatives, and shall serve two-year terms of office, or until successors are elected.

Section II. The Classified Senate shall consist of one Representative from designated standing committees, strategic planning councils, work-groups, and key district committees; and two CSEA representatives from Norco College, all with voting privileges.

Section III. As a democratic body of representatives, the Classified Senate works together as a group, making decisions collaboratively and as an organization, standing as one voice for classified professionals. All items are brought forth to the Senate for discussion to collectively determine a course of action. Facilitating Representatives may represent the Classified Senate at college leadership meetings but decisions are made by the Senate as a whole. Any college leadership meeting is open to all Classified Senate members to attend and participate in the discussions.

ARTICLE III DUTIES OF SENATE

Section I. The Chair shall:

- A. Facilitate all meetings of the Classified Senate;
- B. Draft the agenda for all meetings of the Classified Senate;
- C. Provide a centralized means of communication among classified professionals and with the rest of the college community;
- D. Represent the interest and concerns of classified professionals at all meetings;
- E. Serve and represent classified professionals on respective representative group to: 1. Disseminate information to and from the Classified Senate and 2. Bring forth issues needing recommendations by the Classified Senate and 3. Communicate classified professionals needs, concerns, and viewpoints on college issues
- F. Serve as the Chair of a Senate Subcommittee
- G. Actively participate in the planning and/or execution of senate sponsored activities.
- H. Perform other duties as may be deemed necessary, as delegated by the Classified Senate, within the limits of these by-laws.

Section II. The Secretary shall:

- A. Assume the duties of the Chair in their absence;
- B. Be official historian of the Norco College Classified Senate;
- C. Record all minutes of the Classified Senate and general membership assemblies and post accordingly to the Senate website;
- D. Represent the interest and concerns of classified professionals at all meetings;
- E. Serve and represent classified professionals on respective representative group to: 1. Disseminate information to and from the Classified Senate and 2. Bring forth issues needing recommendations by the Classified Senate and 3. Communicate classified professionals needs, concerns, and viewpoints on college issues
- F. Serve as the Chair of a Senate Subcommittee
- G. Actively participate in the planning and/or execution of senate sponsored activities.
- H. Perform other duties as may be deemed necessary, as delegated by the Classified Senate, within the limits of these by-laws.

Section III. The Representatives shall:

- A. Represent the interest and concerns of classified professionals at all meetings;

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- B. Serve and represent classified professionals on respective representative group to: 1. Disseminate information to and from the Classified Senate and 2. Bring forth issues needing recommendations by the Classified Senate and 3. Communicate classified professionals needs, concerns, and viewpoints on college issues
- C. Serve as the Chair of a Senate Subcommittee
- D. Actively participate in the planning and/or execution of senate sponsored activities.
- E. Perform other duties as may be deemed necessary, as delegated by the Classified Senate, within the limits of these by-laws.

ARTICLE IV

TERMS

Section I. Terms

- A. All elected positions of the Senate shall serve two-year terms, or until successors are elected.
- B. No facilitating position shall hold more than one position concurrently.
- C. Elected facilitating positions shall commence on July 1.
- D. Appointed Senate members shall hold the position for which they were appointed.

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