Norco College Classified Senate Minutes
Date 9/12/18
Time: 1:00 p.m.
IT 218

Senate Attendees: Ruth Leal (Marketing/Vice President), Angel Lizardi (Secretary), Leona Crawford (Accreditation S3/Past President), Daren Koch (Technology), Chris Poole (ISPC), Cyndi Gunderson for Trae Bell (CSEA), Justin Czerniak (Representative-Safety), Nicole Brown (Accreditation S2), Andy Aldasoro (CSEA), Caitlin Welch (Grants), Lilia Garcia (SSPC),

Senate Members Absent: Patricia Gill (Accreditation S4), Patti Brusca (Accreditation S1), Bernice Delgado (Diversity), Dan Lambros (BFPC)

Guests: Cecilia Ramirez, Shazna Uduman, Arezoo Marashi

I. Call to Order - The meeting was called to order at 1:00 pm.

II. Approval of the 9.12.18 Minutes

III. New Business
   a. Senate Forum – The Senate discussed the topics for discussion at the forum on September 24th. The invitation has been sent out to all classified professionals. It will be sent again with the documents needed to participate in the discussion of the draft college mission statement provided by ISPC, President Reece’s Big Us Plan, and the strategic direction for Norco College.

   b. Senate 2018-2019 Calendar - The Senate reviewed the calendar dates for regular meetings, social events, retreats, and leadership workshops for the Senate. The regular meetings were based on the doodle poll sent out to the Classified Senate voting members, who at the previous meeting selected Wednesdays as the best meeting date, and the results showed that the second Wednesday of each month at 1pm would best suit the members. The calendar dates will be posted on the Senate website at www.ncclassifiedsenate.wordpress.com for the public to view the dates. Nicole Brown motioned/Caitlin Welch seconded. Approved.

   c. Shared Governance Principles – The Senate reviewed the document section by section and discussed that this document has been thoroughly discussed in several meetings. It was noted that it is a living document and the Senate would continue to update it on its stance for the principles of shared governance. The document will be posted on the Senate website. Chris Poole motioned/Nicole Brown seconded. Approved.

   d. Committee Participation – The Senate discussed the document which outlines classified professionals’ participation on college committees. It was noted that the document had many errors including listing the Classified Senate as a college committee. It is a professional classified employee organization and should not be counted against staff for participating. The same for CSEA as it was also counted in the committee counts for staff. Members noted that many workgroups and/or committees are associated with the work that they do and do not see the possibility of only serving on two. Members also brought up the concern that if staff are removed

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suggestions such as Breast Cancer Walk, 5K in Norco, food drive for the Food Pantry, etc.

vii. Classified Professional of the Year needs a Senate Representative to chair the committee. This committee coordinates the applications and selection of the Classified Professional of the year as well as future scholarships for classified professionals. More info to come.

viii. Shared Governance Committee is chaired by Leona Crawford. This committee coordinates the recommendations of classified professionals in college committees and groups, representative responsibilities policy, development of leadership training process and pathway of classified leaders, shared governance principles, and other processes.

ix. Senate Development Committee is chaired by Patricia Gill. She coordinates the retreats, leadership training, conferences, etc. for the Senate. Other members were encouraged to assist her.

V. Committee Reports
   a. Accreditation S1 – Patti Brusca
   b. Accreditation S2 – Nicole Brown
   c. Accreditation S3 – Leona Crawford
   d. Accreditation S4 – Patricia Gill
   e. ISPC – Chris Poole
   f. SSPC – Lilia Garcia
   g. BFPC – Dan Lambros
   h. Diversity – Bernice Delgado
   i. Safety – Justin Czerniak
   j. Grants – Caitlin Welch
   k. Technology – Daren Koch

VI. CSEA Report – Andy Aldasoro/Trae Bell

VII. Open Forum

VIII. Adjournment to Closed Session – waived due to lack of quorum. Members Crawford, Garcia, Czerniak and Brown needed to leave. Items will be discussed at a continued meeting to be scheduled.

IX. Adjourned at 2:10pm

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