

# Classified Senate Draft Proposal for Phase I of the Institutional Reorganization

This is a proposal by classified staff at Norco College for the first phase of the reorganization. Upon approval from the classified body, the Classified Senate will submit the proposal to college administration to dialogue and implement the classified staff position as part of shared governance.

**Foundation** – These permanent changes are needed in order to serve our current students and provide a foundation to build upon as the institution grows. In order to improve student access, success, and equity, students need support and services in vital areas such as Financial Aid, Admissions & Records, Learning Resources and Student Life. The position of classified staff is that the foundation needs to be addressed before new positions can be added.

## PT to FT

- Administrative Assistant III in Student Life
- Customer Service Clerks (2) in Student Financial Services
- Learning Center Clerks\* (3) in Learning Resource Center
- A&R Operations Assistant in Admissions & Records

## Reclassification

- Student Financial Services Analyst to Lead Student Financial Services Analyst in Student Financial Services *(being paid differential)*
- College Receptionists (2) to Customer Service Clerks
- Learning Center Assistants (3) to Learning Center Clerks in Learning Resource Center
- Learning Center Assistant to Enrollment Services Assistant in Enrollment & Testing Services *(being paid differential)*
- Tutorial Services Technician to Tutorial Services Coordinator in Learning Resource Center *(no change in grade)*
- Counseling Clerk III to Counseling & Instructional Department Specialist in Counseling *(being paid differential; reclassification part of PDQs)*
- Administrative Assistant II to III for Dean of Special Funded Programs *(reclassification began but put on hold due to PDQs)*
- Grants Administrative Specialist to Educational Advisor in High School Programs & CREST *(being paid differential)*
- Outreach Recruitment Services Specialist to Educational Advisor in High School Programs & CREST *(being paid differential)*
- Medical Office Receptionist to Medical Administrative Assistant in Health Services

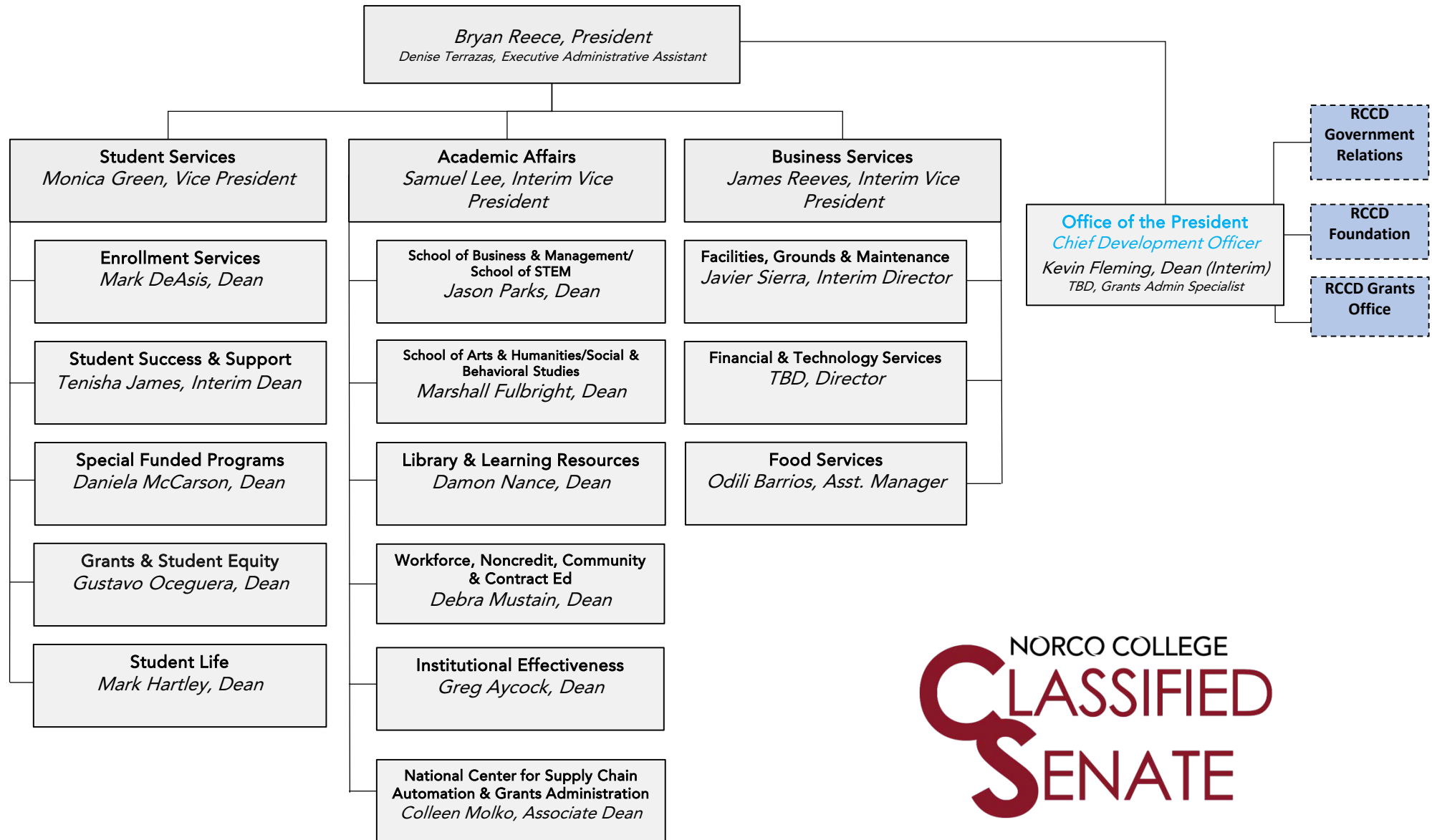
**New Positions** – In order to support the Guided Pathways and move to four Schools, classified staff have determined that support is needed immediately to support the four Schools, Transfer Center, and Student Employment (which supplies student workers all across campus and provides student jobs keeping students on campus) to help students succeed, complete, and move through the paths.

## Phase I – Needed Immediately by July 1<sup>st</sup> for Reorganization

- Instructional Department Specialists (2)
- Counseling Clerk in Transfer Center
- Customer Service Clerk in Student Employment
- Administrative Assistant III for Dean of Instruction
- Director for DRC

## Interim Positions

- Chief Development Officer in the Office of the President – grant funded position for 1 year and will require new grants to continue funding each year. This position needs to raise funds on a 4-1 earning ratio that will resource general fund positions for the college in order to be considered for growth.



*This is a PHASE I DRAFT Proposal by the Norco College Classified Senate.*

**Academic Affairs**  
*Samuel Lee, Interim Vice President*  
*Ana Molina, Administrative Assistant IV*  
*Nicole Brown, Instructional Programs Support Coordinator*

**Library & Learning Resources**  
*Damon Nance, Dean*  
*Sabrina Sepulveda, Admin Assistant III*

**School of Social & Behavioral Studies & School of Arts & Humanities**  
*Marshall Fulbright, Dean of Instruction*  
*Vacant, Admin Assist III*

**School of STEM & School of Business & Management**  
*Jason Parks, Dean of Instruction & Title III STEM Grant Director*  
*Elaina McDonald, Admin Assistant III*

**Institutional Effectiveness**  
*Greg Aycock, Dean*  
*Debra Karrer, Admin Assistant III*

**Library**  
*Miguel Castro, Library Tech Assistant II*  
*Christopher Poole, Library Tech Assistant II*  
*Celia Brockenbrough, Librarian*  
*Vivian Harris, Librarian*

**School of Social & Behavioral Studies**  
*Wendy Alcazar, Instructional Department Specialist*

**School of Arts & Humanities**  
*Yolanda Stanley, Instructional Dept. Specialist*

**School of STEM**  
*Susan Lafferty, Instructional Dept. Specialist*  
*Vacant, Instructional Dept. Specialist*

**School of Business & Management**  
*Vacant, Instructional Department Specialist*

*Cynthia Gundersen, Institutional Research Specialist*  
*Brandon Owashi, Institutional Research Specialist*  
*Caitlin Welch, Institutional Research Specialist*

**Learning Resource Center**  
*Alberto Jimenez, Director*  
*Christina Fierro-Nishkian, Admin Assist II (PT)*  
*Arezoo Marashi, Supplemental Instruction Coordinator*  
*Daren Koch, Tutorial Services Coordinator (Reclass)*  
*Cristina Rubio, Learning Center Clerk (PT to FT/Reclass)*  
*Rosario Jimenez, Learning Center Clerk (PT to FT/Reclass)*  
*Sydney Minter, Learning Center Clerk (PT to FT/Reclass)*  
*Marianne Stefanous, Tutorial Services Clerk*

**Department of Social & Behavioral Sciences**  
**Early Childhood Education, Economics, History, Sociology**  
*Peter Boelman, Chair*  
*Maria Adams EAR*  
*Sarah Burnett EAR*  
*Peter Boelman ECO*  
*Stephany Kyriakos HIS*  
*Timothy Russell HIS*  
*Janet Hill SOC*  
*Khalil Andacheh SOC*  
**Early Childhood Development Center**  
**Administration of Justice, Anthropology, Political Science, Psychology**  
*Alexis Gray, Chair*  
*Sigrid Williams ADJ*  
*Alexis Gray ANT*  
*Courtney Buchanan ANT*  
*Sandra Popiden POL*  
*Kara Zamiska PSY*  
*Laura Adams PSY*  
**Guidance (Instructional)**  
*John Moore, Chair*  
*Erin Spurbek GUI*  
*Kimberly Bell GUI*  
*Amy Kramer GUI*  
*David Payan GUI*  
*Jethro Midgett GUI*  
*John Moore GUI*  
*Ladylyn Dominguez GUI*  
*Lisa Martin GUI*  
*Maria Jurado GUI*  
*Marissa Iliscupidez GUI*  
*Nicholas Franco GUI*

**Department of Arts, Humanities & World Languages**  
**Art, French, Humanities, Japanese, Philosophy, Photography, Spanish**  
*Quinton Bemiller, Chair*  
*Megan Lindeman ART*  
*Quinton Bemiller ART*  
*Michael Bobo HUM*  
*Jose Sentmanat PHI*  
*Araceli Covarrubias SPA*  
*Dominique Hitchcock SPA*  
**Dance, Music, Music Industry Studies, Theater**  
*Kim Kamerin, Chair*  
*Faculty: Kim Kamerin MUS*  
*Brady Kerr MIS (Lead Title V Music Industries)*  
*Walter Stevens, THE*  
*Meghan Hawkes, Music Accompanist (PT)*  
**Communication Studies, ESL, Library, Reading**  
*Ana-Marie Olaerts, Chair*  
*Ana Marie Olaerts COM*  
*Janice Muto COM*  
*Mark Lewis COM*  
*Margarita Shirinian ESL*  
*Celia Brockenbrough LIB*  
*Vivian Harris LIB*  
*Mitzi Sloniger REA*  
**English**  
*Melissa Bader, Chair*  
*Amanda Moore ENG*  
*Andres Elizalde, ENG*  
*Carol Miter ENG*  
*Daniel Reade, ENG*  
*David Mills ENG*  
*Jessica Dobson, ENG*  
*Kristine Anderson ENG*  
*Lisa Nelson, ENG*  
*Melissa Bader ENG*  
*Natalie Morford ENG*  
*Nicole Capps, ENG & Writing Lab*  
*Tami Comstock ENG*

**Department of Mathematics**  
**Mathematics**  
*Robert Prior & Jeffrey Mulari, Co-Chairs*  
*Andy Robles MAT*  
*Brian Johnson MAT*  
*Elisa Chung MAT*  
*Janet Frewing MAT*  
*Jeffrey Mulari MAT*  
*Jeffrey Warsinski MAT*  
*Joseph DeGuzman MAT*  
*Michael Curtis MAT*  
*Robert Prior MAT*  
*Stephen Park MAT*

**Department of Business, Engineering, & Information Technology**  
**Accounting, Business Administration, Business Marketing, Management, Real Estate Management, Work Experience**  
*Patty Worsham, Chair*  
*Patricia Worsham ACC*  
*Gail Zwart BUS*  
*Rex Beck BUS*  
*Thomas Wagner BUS*

**Education Resources/PDC**  
*Leonard Riley, Instructional Technology Specialist*

**Instructional Media Center**  
*Daniel Lambros, Instructional Media/Broadcast Technician*  
*Salvador Herrera, Instructional Media Assistant*

**Multimedia**  
*Ruth Leal, Instructional Production Specialist*

**Department of Science & Kinesiology**  
**Anatomy & Physiology, Biology, Chemistry, Geography, Health Science, Kinesiology, Microbiology, Physical Science, Physics**  
*Phu Tran, Chair*  
*Charles Sternburg AMY*  
*Peggy Campo AMY*  
*Barbara Moore BIO*  
*Monica Gutierrez BIO*  
*Teresa Friedrich Finnern BIO*  
*Jody Tyler CHE*  
*Stanley Tyler CHE*  
*Virgil Lee CHE*  
*Starlene Justice GEG*  
*Timothy Wallstrom HES*  
*Beverly Wimer KIN*  
*Suzanne Witmer KIN*  
*Phu Tran PHY*  
*Gary Tsubota, Lab Tech II*  
*Jeffrey Julius, Lab Tech II*  
*Raquel Bryant, Lab Tech II*  
*Polly Johnson, Lab Tech II*

**Department of Business, Engineering, & Information Technology (School of STEM)**  
**Architecture, Construction Technology, Electronics & Electrician, Engineering, Manufacturing Technology, Supply Chain Technology**  
**Computer Applications, Computer Information Systems & Computer Science, Computer Science, Game Development, Geographic Information Systems**  
*Gail Zwart, Chair*  
*Catherine Brotherton CIS*  
*John Coverdale CIS*  
*Judy Perry CIS*  
*James Thomas CON*  
*Glen Graham ELE*  
*Jerry Sommerville ENE*  
*Paul Van Hulle ENE*  
*James Finley GAM*  
*TBD, Lab Tech II*

**Community Partnerships & Workforce Development**  
*Debra Mustain, Dean*  
*Rachel Rodriguez, Grants Admin Specialist*

**Accelerated Career Education (ACE)**  
*TBD, Project Coordinator TAACCTT Grant*  
*Sylvia Livingston, Employment Placement Coordinator*  
*Derek Sy, Recruitment Specialist*  
*Azadeh Iglesias, Student Success Coach*  
*Ruth Jones, Student Success Coach*

**Apprenticeship Program**  
*Charles Henkels, Director*

**Strong Workforce Marketing**  
*Ashley Etchison, Director – Inland Empire Desert Regional Consortium*  
*Jennifer Krutsch, Marketing & Media Technician*

**STEM Title III Grant**  
*Patricia Gill, STEM Services Developer*  
*TBD, Grants Admin Specialist*  
*Kasey Boyer, Outreach Specialist*  
*TBD, Student Success Coach, STEM*

**National Center for Supply Chain Automation & Grants Administration**  
*Colleen Malko, Associate Dean*  
*Desiree Wagner, Grants Administrative Specialist*

**Next Phase**  
*TBA, Director Inmate Education*



**Student Services**  
*Monica Green, Vice President*  
*Tanya Wilson, Administrative Assistant IV*

**Student Life**  
*Mark Hartley, Dean*  
*Angel Lizardi, Admin Assistant III (PT to FT)*

**Student Activities**  
*Edwin Romero, Student Activities Coordinator*

**Athletics**  
*Kaytlyn Contreras, Head Athletic Trainer*

**Career Center**  
*David Schlanger, Director*  
*Cassandra Flores, Counseling Clerk II*

**Student Employment**  
*Carmen Parra, Student Employment Personnel Specialist*  
*Vacant, Customer Service Clerk*

**Health Services**  
*Lisa McAllister, Director*  
*Monique Rodriguez, Medical Administrative Assistant (Reclass)*  
*TBD, College Nurse (PT)*

**Enrollment Services**  
*DeAsis, Mark, Dean*  
*Cecilia Ramirez, Admin Assistant III*

**Admissions & Records**  
*Alex Zuniga, Application Support Tech*  
*Lauren Agamaite, A&R Operations Assistant*  
*Rochelle Cook, A&R Operations Assistant (PT to FT)*  
*Shadon Sanders, A&R Operations Assistant*  
*Cassandra Spinks-Gilbert, Student Services Specialist (PT)*  
*Shazna Uduman, Student Services Specialist*  
*Vanessa Acosta, Student Services Specialist*  
*Alice Montemayor, Student Services Technician*

**Evaluations**  
*Janelle Brekke, Academic Evaluations Specialist*  
*Jeanne Darnell-Wallace, Academic Evaluations Specialist*  
*Pamela Kollar, Academic Evaluations Specialist*

**Student Financial Services**  
*Maria Gonzalez, Director*  
*Sheri Cologgi, Admin Assistant II*  
*Lorena Valencia, Student Financial Services Officer*  
*Leticia Martinez, Lead Student Financial Services Analyst (Reclass)*  
*Anthony Becerra, Student Financial Services Analyst*  
*Angela Grimsby, Customer Service Clerk (PT to FT)*  
*Peter Cruz, Customer Service Clerk (PT to FT)*

**High School Programs & CREST**  
*Maureen Sinclair, Director*  
*Roxana Perez, Ed Advisor (Reclass)*  
*Crystal Slininger, Ed Advisor (Reclass)*

**JFK Middle College Program**  
*Daniel Landin, Educational Advisor*

**Welcome Center**  
*Angela Aguilar, Customer Service Clerk (Reclass)*  
*TBD, Customer Service Clerk (Reclass)*

**Veteran's Resource Center**  
*Lorenzo Harmon III, Director*  
*Zachary Emorey, Recruitment Services Specialist*  
*Eric Betancourt, Veterans Services Specialist*

**Student Success & Support**  
*Tenisha James, Interim Dean*  
*Monica Esparza, Admin Assistant III*

**Counseling**  
**School of Arts & Humanities**  
*John Moore, Counselor (Chair GUI)*  
*Jethro Midgett, Counselor (Career Center)*  
**School of Social & Behavioral Studies**  
*Maria Jurado, Counselor (Puente)*  
*Lisa Martin, Counselor*  
**School of Business & Management**  
*Marissa Iliscupidez, Counselor*  
*David Payan, Counselor*  
**School of STEM**  
*Erin Spurbeck, Counselor*  
*Ladylyn Dominguez, Counselor*  
*Nicholas Franco, Counselor (Articulation Officer)*  
*Patti Brusca, SSSP Assistant*  
*Monica Huizar, Educational Advisor*  
*Cynthia Acosta, Counseling & Instructional Department Specialist (Reclass)*  
*Daniel Grajeda, Counseling Clerk II*  
*Gilberto Deleon, Counseling Clerk II*  
*TBD, Counseling Clerk II*

**Transfer Center**  
*Vacant, Counseling Clerk*  
*Natalie Aceves, Educational Advisor*

**Umoja & Puente**  
*Anita Bailey, Student Success Coach*  
*Maria Jurado, Counselor (Puente)*  
*TBD, Counselor Coordinator (Umoja)*

**Enrollment & Testing Services**  
*Lilia Garcia, Placement Coordinator*  
*Stephanie Olguin, Enrollment Services Assistant (PT) (Reclass)*

**Disability Resource Center**  
*Vacant, Director*  
*Kimberly Bell, DSPS Counselor/LD Specialist*  
*Katie Arnhart, Senior Interpreter (PT)*  
*Leona Crawford, Disability Specialist*  
*Matthew Allen, Disability Tech Specialist*  
*Michael Lopez, Support Services Specialist Aide*

**Special Funded Programs**  
*Daniela McCarson, Dean*  
*Gabriela Cortez, Admin Assistant III (Reclass)*

**CalWorks**

**Upward Bound**  
*Eva Amezola, Director*  
*Miriam Carrillo, Assistant Director*  
*Victoria Orozco, Admin Assistant II (PT)*  
*Desiree Rivera, Outreach Specialist*  
*Claudia Garcia, Outreach Specialist*  
*Gabriela Ramirez, Outreach Specialist*

**TRiO SSS/RISE**  
*Hortencia Cuevas, Program Director*  
*TBD, Student Success Coach*  
*TBD, Grants Admin Specialist (PT)*

**Adult Ed Block Grant Advisement**  
*Rosalina Hernandez, Education Advisor (PT)*

**Grants & Student Equity**  
*Gustavo Ocegueda, Dean*  
*Bernice Delgado, Grants Admin Specialist*

**EOPS/CARE**  
*Amy Kramer, Counselor (EOPS/Care)*  
*Tabitha Johnson, Admin Assistant II*  
*Steven Gonzales, Educational Advisor*

**Student Equity & Foster Youth**  
*Justin Mendez, Student Success Coach*

**First Year Summer Advantage**  
*Adriana Catalan, Program Specialist*

**Title V Transfer Pathways**  
*Patricia Sanchez, Accounting Services Clerk*



